

# LA6 Community Grant

## RARPA Report

### Recognising and Recording Progress and Achievement

Please complete this report at the end of your project, once all your learners have achieved and progressed, and all learner journey paperwork has been reviewed. Please refer to the RARPA Process Map, and Five Stage Process with Evidence guidance to support you.

<b>General Information</b>			
Organisation Name			
Local Authority Delivery Area			
Project Name			
Contact Name			
Tutor(s) Name			
Project Start Date		Project End Date	

<b>Participants, Targets and Progression</b>	
Number of weeks of delivery / sessions of project:	
Number of Participant enrolled:	
Number of Participants Withdrew/Early Leaver/Transfer:	
Number of Participants completed:	
% Attendance achieved:	
Number of ILP's submitted:	
Total number of SMART targets set:	
Total number of SMART targets achieved:	
Number of Participants progressed to Further Education:	
Number or Participants progressed to Employment/Apprenticeship:	

## Initial Assessment and Outcomes

*How did you initially assess Learners and establish what their needs were? You should include as a minimum: initial assessment methods used to assess English, Maths and Digital Skills, and any other initial assessment used. How you assessed Personal, Social and Welfare needs. How you assessed vocational skills where relevant. A summary of the assessment results:*

## SMART Targets

*Please give details of 5 different SMART targets you set with Learners and provide details on how the learner achieved these targets. You should include as a minimum: What activities were completed and how these linked to the initial target. Any challenges faced. How challenges were overcome. How you ensured the Learner knew what they needed to do next to make progress. What the learner was able to do differently after they achieved the target. How you evidenced their achievement:*

## Progression Summary

*Where learners progressed to Employment/Apprenticeship or Further Learning, please demonstrate how you think your project helped them do this:*